

Property Management

INSPECTION CHECK LIST

- Check entire property inside and out for water, mold, mildew or insect problems
- Check that security system is functioning
- Check for forced entry/broken windows
- Check that all doors and windows are locked
- Re-set electric appliances/breakers from power outage
- Check smoke alarms/replace batteries semi annually
- Flush/check all toilets for leaks
- Run/check all faucets for leaks
- Run kitchen disposal
- Run kitchen dishwasher
- Check function of refrigerator
- Check function and temperature of air conditioners
- Check operation of lights and fans
- Open and close garage doors
- Check cleanliness of pool and pool pump operation
- Check inside gardens and planters for proper maintenance and watering